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24 June 1952

MEMORANDUM FOR: CHIEF, CLASSIFICATION AND WAGE
DIVISION

SUBJECT : Reclassification of Position - Chemist,
Y 244, SAD/TSS

25X1A9a

1. The above-identified position is currently occupied by [REDACTED] who is not a chemist. Subject employee has prepared a position description of her current duties which you are requested to review and return to this office.

2. It is apparent that subject performs duties principally concerned with training and operational matters. It is our recommendation that the position be reclassified to either training officer or operations officer, GS-9.

3. Please advise this office as to your recommendations as soon as possible.

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[REDACTED]
Acting Chief, Admin/TSS

Attachment (1)
Position Description

JOB NO. _____ BOX NO. _____ FLD NO. _____ DOC. NO. 10 NO CHANGE
IN CLASS/ DECLASS/ CLASS CHANGED TO: TS S © NET. JUST. 22
NEXT REV DATE 89 REV DATE 17-5-79 REVISION 235932 TYPE DOC. 02
NO. PGS 2 CREATION DATE - _____ ORG CODE 056 ORI 32 ORG CLASS S
REV CLASS C REV COORD. - _____ AUTH: NR 70-3

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